



Dubbo Neighbourhood Centre

ABN: 74 649 779 047

31-33 Church Street Dubbo NSW 2830

P: 1800 319 551 | E: info@dnc.org.au | W: www.ccsd.org.au



Term 4 2021 Vacation Care Booking Form

Early Bird \$60 per child / per day (submissions made with more than 14 days notice).

Regular \$65 per child / per day (submissions made with more than 7 days notice).

Late \$70 per child / per day (submissions within 7 days of booking).

Child/ren Name:

Please circle preferred Centre (subject to availability): **South** **West**

Please tick the days you require care:

Monday 13 th December 2021 BSC and ASC as per school term ONLY	Tuesday 14 th December 2021 BSC and ASC as per school term ONLY	Wednesday 15 th December 2021 BSC and ASC as per school term ONLY	Thursday 16 th December 2021 BSC and ASC as per school term ONLY	Friday 17 th December 2021
Monday 20 th December 2021	Tuesday 21 st December 2021	Wednesday 22 nd December 2021	Thursday 23 rd December 2021	Friday 24 th December 2021 Centre Closed
Monday 3 rd January 2022 Centre Closed Public Holiday	Tuesday 4 th January 2022	Wednesday 5 th January 2022	Thursday 6 th January 2022	Friday 7 th January 2022
Monday 10 th January 2022	Tuesday 11 th January 2022	Wednesday 12 th January 2022	Thursday 13 th January 2022	Friday 14 th January 2022
Monday 17 th January 2022	Tuesday 18 th January 2022	Wednesday 19 th January 2022	Thursday 20 th January 2022	Friday 21 st January 2022
Monday 24 th January 2022	Tuesday 25 th January 2022	Wednesday 26 th January 2022 Centre Closed Public Holiday	Thursday 27 th January 2022	Friday 28 th January 2022 BSC and ASC Resumes



Dubbo Neighbourhood Centre

ABN: 74 649 779 047

31-33 Church Street Dubbo NSW 2830

P: 1800 319 551 | E: info@dnc.org.au | W: www.ccsd.org.au



MEDICAL Please complete if your child has a medical condition eg. Asthma

Child 1 Name: Medical Condition:.....

Child 2 Name: Medical Condition:

Child 3 Name: Medical Condition:

Have you provided a current medical management plan?
eg Asthma Action Plan

Yes / No / NA

Does your child require medication to be administered onsite?

Yes / No / NA

If 'Yes' please tick 1 option below.

I will supply medication to staff at the Centre my child is attending.

I request previously provided medication at (Centre) to be moved to South or West Vacation Care.

Out of Home Care/ Court Orders

Is your child registered in Out of Home Care? YES / NO If yes, which service:

Are there court orders or parenting plans pertaining to your child? YES / NO

Vacation Care Conditions:

- Cancellations of bookings require a minimum of 7 days notice or full fees may apply.
 - The Child Care Subsidy will not be paid if your child/ren are absent from care on the **first** or **last** day of your bookings. For more information please refer to <https://www.servicesaustralia.gov.au/individuals/services/centrelink/child-care-subsidy/how-manage-your-payment/if-your-child-absent-from-child-care>
- Bookings will not be made if outstanding money is owing and a payment plan is not in place. Accounts will be reviewed in Week 9 and failure to pay accounts may result in the cancellation of bookings.
- For children requiring medication, the medication must be in-date and in its original packaging with a pharmaceutical label with the child's name. This will be checked daily. If medication is not in date or in the original labelled packaging your child will not be permitted to attend until medication is brought to the service in date and in the correct packaging. Please allow additional time at drop-off on your child's first day of attendance to sign medical forms.
- Dubbo Neighbourhood Centre Inc. aims to provide an environment that is safe, secure and enjoyable for all children to participate. Inappropriate Behaviour will be managed according to the **Behaviour Management Policy**. Permanent expulsion from attendance may be observed if severe behaviour occurs regularly or if a child's behaviour has created an untenable situation for others attending the program. Parents are asked to assist staff in encouraging children to follow direction and cooperate with staff in the interest of safety and group harmony. Misuse of equipment, swearing, spitting, hitting or unruly behaviour is unacceptable and a behaviour management system will be implemented in consultation with families.

- If resources are misused and damaged Parents/Guardians will be asked to compensate for the damaged equipment.
- Vacation Care, like all our services, are **nut free**. Nuts or foods containing nut products are not permitted to be brought to the service.
- Families to pack a water bottle, health lunch, morning tea and afternoon tea for each child.
- Children to wear enclosed shoes, clothing suitable for play, clothing with sleeves for sun protection and a hat.

In relation to COVID-19:

- Children are not required to wear masks, however if you wish for your child to wear a mask please email joanneh@dnc.org.au or call 6883 2300 (families to provide masks).
- Educators and Families will follow current regulations at the time of Vacation Care regarding wearing masks.
- If your child is displaying a fever, cough, sore/scratchy throat, shortness of breath, loss of taste and/or smell they will **not** be able to attend. If they display any of these symptoms during the day, you will be contacted to collect your child. Your child will be unable to return to the service until a Negative Covid Test result is provided.

I, (full name) agree to the above terms and conditions for Vacation Care.

Parent/Carer Signature: **Date:**

Office Use only: Date received.....

